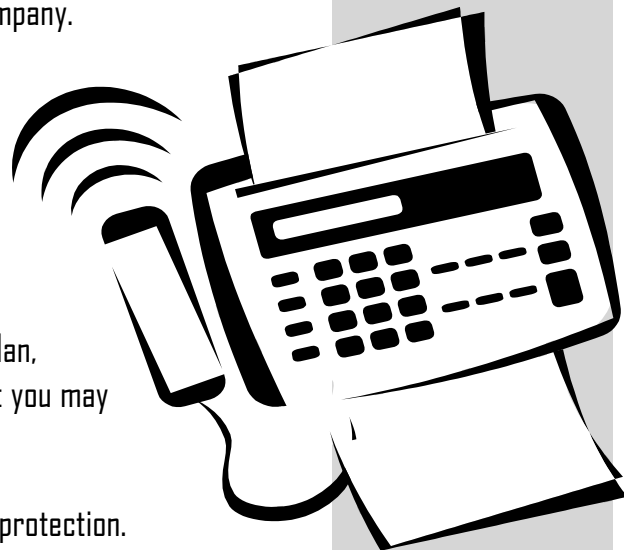


# Submit Your Business ASAP with the American Continental Accelerated Submission of Applications Program!

Submitting your business to American Continental has never been easier. All you need is a fax machine and a couple of minutes to submit applications to the Company.

It's as simple as **A B C**:

- A.** Complete all the necessary paperwork including the appropriate New Business Transmittal Form, Bank Draft Requirements and HIPAA Forms (front and back).
- B.** Fax everything, including the voided check for the Bank Service Plan, to **615.846.3369** (Note: This fax number is the **only** number that you may use for submitting new applications. **No exceptions!**)
- C.** File the paperwork in your office in a secure location for privacy protection.



Twenty-four hours a day, seven days a week, the American Continental New Business Fax Machine will accept your applications.

## Guidelines to Remember:

1. You need not pick up a check when you write the application. We will draft the applicant's account before we process the business, which means we can only take Monthly Bank Drafts on this program.
2. We will review and input faxed applications at 10:00 AM and 1:00 PM Central Time each business day. If a form is missing or there is any other irregularity with the faxed documents, we will notify you immediately. We prefer to contact you by e-mail or fax which offers a fast response. If you do not have e-mail or a fax machine, we will call you. Remember, we cannot process any submitted application until all requirements are met.
3. We will input all properly submitted applications received by 1:00 PM Central Time the same day. We will input applications received after this time the following business day.
4. You do not need to submit the original application. You are required, however, to store the paperwork in a secure location for six (6) months after submission for verification purposes.
5. We will pay your commissions the same way we do now.

We recommend that you use the attached Facsimile Cover Sheet because it has the correct fax number for us, provides us your information to contact you if needed and has the confidentiality disclosure language if the fax is mistakenly sent to the wrong number. If you use your own cover sheet, it should have all of these items as well. And, we have included a sticker to put on your fax machine to keep our number handy!

**A**  
**S**  
**A**  
**P**